

Yesterday, I sent you a memo alerting you to changes in the University's budget and the Dietrich School's total E & G budget that will impact your units and your planning for the first six months of the AY21 year. At this time, I would like to offer further clarification on that memo.

The 10% cut was one scenario that was shared with me for planning purposes. It is in that spirit of planning that I offered the number to you. The University is still very much in the phase of internal deliberations to prepare for the University Planning and Budgeting Committee Parameters shared governance process which will occur at the beginning of June. Any formal, official budget cut for the University or the school will first need to have the approval of the UPBC as is appropriate within our governance structure. I apologize for any confusion that resulted from my lack of clarity.

Moving forward, and until we receive final and formal instruction from the Chancellor, the Provost, and the UPBC, you will need to immediately stop making any commitments that will result in expenses charged to your departmental/program or non- grant/endowment-funded research budgets in AY20-21. This includes any commitments/offers to hire postdocs, students, or others, to continue staff position, to make purchases, and any other financial commitments except in very urgent situations and with prior approval by Pat Cunningham.

Thank you for your ongoing patience and support.

Kathleen M. Blee

Bettye J. and Ralph E. Bailey Dean